

**JABEE Common Criteria
for
Accreditation of Professional Education Programs
Applicable in the year 2019 and later**

The Japanese version of “JABEE Common Criteria for Accreditation of Professional Education Programs applicable in the year 2019 and later” is official.
This English translation is for informational purpose only.

JABEE

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JABEE
Common Criteria for Accreditation of Professional Education Programs
Applicable in the years 2019 -

Preamble

JABEE Common Criteria are provided to accredit education programs in higher education institutions which establish, implement, evaluate and improve the education. A program seeking for accreditation shall satisfy all four criteria described below, and shall rationally demonstrate its conformity with evidence.

Criterion 1 Learning Outcomes

1.1 Profile of Autonomous Professionals

The program shall define and publish the profile of autonomous professionals to be fostered and make well-known to the faculty and students. The program shall take account of traditions, resources and fields of graduates to define the profile of professionals while giving consideration to the requirements of the society and the demands of the students.

1.2 Learning Outcomes

The program shall define its learning outcomes which all the graduates are required to acquire at the time of completion of the program and shall publish them and make well-known to the faculty and students. The learning outcomes shall be the milestones towards the autonomous professionals (criterion 1.1) and shall include knowledge and abilities defined in (a) to (i) listed below with benchmarks. The contents of (a) to (i) shall also give consideration to the items related to the knowledge and abilities as defined in the Category- and Discipline-specific Criteria:

- (a) An ability of multi-dimensional thinking with knowledge from the global perspective
- (b) An ability of understanding of effects and impacts of professional activities to the society and to the nature of, and understanding of professionals' social contributions and responsibilities
- (c) Knowledge of mathematics, natural science and information technology, and ability to apply
- (d) Knowledge of the related professional fields, and ability to apply
- (e) Design ability to meet the requirements of the society by utilizing various sciences, technologies and information
- (f) Communication skills including logical writing, presentation and debating
- (g) An ability of learning independently and continuously

- (h) An ability to manage and accomplish tasks in a planned way under given constraints
- (i) An ability to work in a team

Criterion 2 Educational Methods

2.1 Curriculum Policy & Curriculum Design

The program shall define, in the curriculum which is designed based on the published curriculum policy, the criteria and methods for assessing the degree of achievement of each learning outcome. The Program shall define the correspondence of each course vis-à-vis learning outcomes, learning & educational contents and outcomes to be achieved, as well as the criteria and methods for assessment. These shall be publicized to the faculty and the students by syllabi.

Required items related to the educational contents are defined in the Category--specific Criteria.

2.2 Implementation of Education based on Syllabi & Encouragement for Independent Learning

The program shall implement education based on the syllabi and operate the curriculum. The program shall encourage students' independent learning including continual self-checking of degree of achievement of the learning outcomes and its reflection.

2.3 Faculty & Support System

The program shall provide the faculty and the support system to appropriately implement education based on the curriculum as defined in criterion 2.1 and 2.2 above. The support system shall include mechanism to smoothly implement education based on the curriculum by coordinating courses and to improve qualitative progress based on evaluating educational activities by the faculty. Additionally, the support system shall be publicized to the faculty. Highly recommended items related to the faculty and the support system are defined in the Discipline-specific Criteria.

2.4 Admission Policies

The program shall publish its admission policies for admitting students, who have proper knowledge and abilities necessary for the education based on the curriculum. Students shall be admitted in accordance with the admission policies.

2.5 Educational Environment & Student Support

The program or the higher education institution, to which the program belongs, shall be equipped with facilities, resources and structure required to implement the education and learning support for students and shall also dedicate necessary efforts to maintain, operate and update them. The efforts shall be publicized to the faculty, supporting staff and students.

Criterion 3 Achievement of Learning Outcomes

3.1 Achievement of Learning Outcomes

The program shall evaluate, on each course, the degree of achievement of the learning outcomes in accordance with the criteria and methods for assessment defined in the syllabus. The program shall also review and confirm that all the graduates of the program have achieved all the learning outcomes of the program at the time of completion of the program. The evaluation on degree of achievement shall also include recognition of the credits earned by the students from the other programs (e.g., other departments and/or other higher education institutions)

3.2 Review on Degree of Achievement of the Graduates in terms of Knowledge and Abilities

The program shall review and confirm that all the graduates of the program have acquired knowledge and abilities (a) to (i) embodied in the learning outcomes.

Criterion 4 Educational Improvement

4.1 Internal Quality Assurance

The program or the higher education institution, to which the program belongs, shall institutionally implement internal quality assurance to confirm that the educational activities are provided in accordance with Criteria 1 to 3. The program shall publicize to the faculty the contents of internal quality assurance activities. The mechanism of the internal quality assurance shall give consideration to the requirements of the society and of the demands of the students. It shall include a self-checking function to review the mechanism.

4.2 Continuous Improvement

The program shall have mechanism to continuously improve educational activities based on the results of review.

Highly recommended items by Discipline

Additional items highly recommended by the discipline are defined in the Discipline-specific Criteria.